

MINUTES

Meeting: PEWSEY AREA BOARD
Place: Coronation Hall, East Grafton SN8 3DB
Date: 12 May 2014
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman)
Cllr Paul Oatway
Cllr Stuart Wheeler (Vice Chairman)

Wiltshire Council Officers

Kristian Price – Engineer, Local Highways
Peter Binley – Head of Highways
Karen Brown – Youth Development Coordinator
Caroline Brailey – Community Area Manager
Sharon Smith – Senior Democratic Services Officer

Parish Councils

Alton Parish Council – Steve Hepworth
Charlton and Wilsford Parish Council – Neil Golding
Easton Royal Parish Council – Margaret Holden, Cedric Hollinsworth, Hew Helps
Grafton Parish Council – Susie Brew
North Newton Parish Council – Mac McLean
Pewsey Parish Council – Andrew Whitney, Simon Shaw, Terry Eyles, Peter Deck, Curly Hasell
Rushall Parish Council – John Rogers, Colin Gale
Shalbourne Parish Council – Mike Lockhart
Stanton St Bernard Parish Council – Wendy Tarver, Gerald Tarver, Karyn Bidmead
Wilcot and Huish Parish Council – Dawn Wilson
Woodborough Parish Council – John Brewin

Partners

Office of Police & Crime Commissioner – Paul Deal

Wiltshire Fire and Rescue – Jason Underwood, Paul Egan

Pewsey Community Area Partnership (PCAP) – Patrick Wilson

Campus Team – Curly Haskell

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Carolyn Whistler – North Newnton Parish Council Dee Nix - Wilcot and Huish Parish Council</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 10 March and special meeting held on 27 March were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Boards attention to the Announcements within the agenda pack as detailed below.</p> <ul style="list-style-type: none"> • Dementia Friendly Community – The Dementia Strategy consultation which was due to end on 19 May 2014 was highlighted. All were encouraged to take part in the consultation, noting that the Board had resolved to work towards becoming a dementia friendly community and that Wiltshire Council was launching a campaign to raise awareness of dementia called 'before I forget'. The campaign was expected to be launched in Pewsey in June. <p>A short film on dementia was also shown during the networking session. A fuller version could be found online at: https://www.youtube.com/watch?v=xxoocCWU_VY</p> <ul style="list-style-type: none"> • No Cold Calling Zone – A pilot initiative was being launched in the Chippenham area. <p>For those interested in setting up a zone in their community, they should contact the Community Area Manager, Caroline Brailey, who had a guide and toolkit to assist.</p>

	<ul style="list-style-type: none"> • Mini Recycling Sites –Mini recycling sites were being withdrawn due to the success of kerbside recycling around the county. Further details were provided on the tables and can be found online with the minutes. • Public Health and Wellbeing Grant - A public health and wellbeing grant was available to those projects that supported the Council’s objective of building healthy and resilient communities – further details of the grant criteria could be found in the announcement circulated at the meeting and would also be available online with the minutes. <p>Applicants could apply for up to £4k but were required to register their interest online before 5 June.</p>
6	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Fire and Rescue</u></p> <p>Mike Franklin, of Wiltshire Fire and Rescue, read out a statement relating to the potential merger of Wiltshire and Dorset Fire and Rescue Services.</p> <p>Wiltshire Fire and Rescue Service was facing an annual budget shortfall of between £3.1m and £3.9m in the context of an annual budget of £25m which would need to be addressed by 2017/18.</p> <p>An options appraisal was undertaken with Dorset Fire and Rescue Service and a business case would be developed to consider the amalgamation of the Services. No decisions would be made until September when the business case would be submitted following consultation (expected to run from 16 June to 24 August). Further details would be provided in due course.</p> <p>Concern was raised that sharing services with partner organisations locally was not being considered as an option to address the cost savings, which would benefit the County.</p> <p>The Chairman thanked Mike Franklyn for the information provided and welcomed Paul Egan (HR Partner) and Jason Underwood (Station Manager) to give an update on recruitment.</p> <p>Since their last presentation to the Board, a recruitment evening had taken place on 24 March resulting in 8 applications being added to the system. The total number of applicants on the system at present was 98 with one expected to undertake training in June.</p> <p>Wiltshire Fire and Rescue Service were working with Dorset Fire Service on best practice and hoped to work with an outside agency to develop online testing.</p>

The Service hoped to hold another recruitment evening in late Summer. The fire and rescue service website was expected to be relaunched from mid May and would hopefully attract more candidates.

Travel times were looked at as part of the selection process with boundaries stretched as far as possible to accommodate most requests.

(b) Wiltshire Police

The updated on pages 21 and 22 of the agenda were noted.

(c) Parish Councils

The updates provided by North Newnton, Wilcot & Huish and Woodborough Parish Councils were noted.

(d) Youth Advisory Group (YAG)

A verbal update was provided at the meeting which included a question about what facilities would be available for young people in between the SHAK closing in September and the opening of the new Campus. The Chairman of the Campus Group confirmed that this was being considered and was at the top of the agenda at the last meeting. Although no solution had yet been found the Group would continue to work towards finding a solution.

The 'Have a Go at Carnival' would not take place this year over a 3 week period (rather than 2) with a different activity taking place on each day to allow people to enjoy more than one activity.

The Value of Churches Youth Group announced their recent move to the Scout Hut where they met once a fortnight and confirmed that all youths were welcome to attend.

(e) Campus Development Team

The Chairman of the Area Board announced that Bob Woodward would be standing down as Chairman of the Campus Team but wished to remain a member. Curly Haskell provided further details on the next stages for the Campus which were:

Stage 1 – detailed scheme design

Stage 2 – final design planning submission/approval

Stage 3 – tender, evaluation and appointment of contractor

Stage 4 – construction period.

In addition to the above the Team had also begun formulating the basis/foundations for the future governance of the Campus.

A presentation had been made to the Pewsey Parish Council AGM and a further presentation will be made at the Burbage Parish Council AGM later this month.

Representatives of the Team also attended the Connect2 Transport Consultation held last Wednesday and expressed their concerns with the potential withdrawal of services particularly that of the night bus.

Thanks were also given to the Community Area Manager, Caroline Brailey, who attended the last meeting of the Team. The Team acknowledged Caroline's strong communication skills and ability which they recognised as being a significant asset to the Team in the future.

(f) Good Neighbours Scheme

The update provided on pages 29 and 30 was noted.

(g) Army Rebasing

A written report was circulated at the meeting and can be found online with the minutes.

(h) Pewsey Community Area Partnership (PCAP)

Patrick Wilson confirmed that since the last meeting Bob King had now formally retired as Chairman of PCAP. Patrick would be acting Chair until July when a new Chairman would be elected.

At the last meeting of PCAP the latest constitution was adopted and the Community Area Plan updated which would be presented to the Board this evening.

In addition a very good presentation had been received from the East Grafton team and General Michael Walsh regarding the WW1 commemoration event of which PCAP was in full support.

Patrick announced that he was aware of conversations relating to the future arrangements of community area partnerships and confirmed that PCAP would welcome the opportunity of working closely with the Campus team.

Colin Gale was given the opportunity to provide an update from PCAP relating to the consultation meeting on the Connect2 services. Colin confirmed that the meeting had included representation from Devizes CAP and Devizes Transport Group.

A press release had been issued expressing PCAPs concerns which

	<p>included that it was understood that an ITT had already been issued. Further details of comments could be found under Item 7 – Review of Local Bus Services.</p> <p>Colin requested that those who had not already done so should contribute to the consultation which was due to end on 14 May.</p> <p>Susie Brew gave further details on the recent review of PCAP which met on a quarterly basis. In undertaking the review it was noted that there was a lot of duplication between the Board and the Partnership and that PCAP wanted to identify what useful work it could undertake.</p> <p>As a result of the review, PCAP agreed to the following 3 priorities:</p> <ul style="list-style-type: none"> • Help Parishes identify issues • Help Parishes resolve issues • Progress the Pewsey Community Area Plan <p>The Pewsey Community Area Plan was out of date and had now been completely revised in line with the Joint Strategic Assessment and the Board would be asked to approve the revised Plan accordingly.</p> <p>A new PCAP logo had been developed and a website was in the process of being created. Once this was up and running the above information, including the Plan, would be made available within it.</p> <p>The Issues report had been created and sent already this quarter. An e-mail to each clerk had been sent with the spreadsheet requesting identification of up to 3 issues. An issue with the canal had arisen out of this and a meeting with all interested parties was being held already demonstrating the effectiveness of PCAPs issues reporting.</p> <p>The Chairman welcomed the work of PCAP and was fully supportive of the work it was undertaking, noting the positive discussions already taking place as detailed above.</p> <p>The Board upon vote was fully supportive of the revised Plan.</p> <p><u>Decision:</u> The Board supported the revised Pewsey Community Area Plan.</p>
7	<p><u>Review of Local Bus Services</u></p> <p>The Chairman addressed the Board confirming that there was a consultation currently taking place regarding bus services within the Pewsey community area. Further details were provided within pages 35 to 36 of the agenda.</p> <p>Noting that the consultation was due to finish on 14 May, the Chairman asked for the views of the Board to allow for a response to be provided on the</p>

consultation. This included the following comments.

A consultation meeting had been held at Woodborough Social Club on 7 May by the Passenger Transport team to seek the views of local community representatives.

Pewsey Area Youth Council (PAYC) had discussed the proposed changes and had prepared a response which would also be submitted to the press. This included:

- That the proposed revised service would affect the service used by the youth of Wiltshire most, noting that the night bus service was significantly used by the youth of Pewsey to access other services, such as the SHAK.
- That the emphasis on community led voluntary services to replace some of the current services would require reliable volunteers and that these should be in place before the existing service was replaced.
- Confusion over whether the call centre was to be removed, noting that reference was made to a bookable service within future proposed services which had raised question over whether the cost saving of £70k was accurate.
- The proposed Campus in the Pewsey area would be reliant on an effective bus service to ensure the community were able to benefit from the facilities it had to offer. Some of these services would be used in the evening.

Discussion took place on the usage of the 3 lines under review and the implications any cuts on each would have. This included concern on the night bus service which provided an important link to Devizes and leisure facilities in Pewsey (which were the potential site of the future Campus).

Line 3 was discussed and although recognised as being poorly used was also the only service that travelled East of Pewsey.

Cllr Oatway expressed his concern over the potential removal of the night bus service and the implications this could have for the younger population of the community who used the service to access both the SHAK and existing leisure facilities.

In noting the importance of the night bus, Cllr Oatway proposed that the Board express its desire for its retention which was fully supported by all Board members.

Attendees were concerned that a decision had already been made in relation to future services even though the consultation was still underway. The Board were informed that it was understood an ITT (Invitation to Tender) had been issued and that this emphasised the concerns raised. The attending Service Director was unaware of the ITT but would seek further clarity on the consultation process being undertaken by the Transport team which would be provided to the Chairman of the Board.

	<p>The Chairman concluded discussion and clarified the disappointment of the Board on the proposed reduction of services, encouraging all to take part in the consultation individually to express their individual views.</p> <p><u>Decision:</u> The Board would submit the comments received to Ian White and request that they be considered as part of the consultation process, noting that the Board formally expresses it's wish for the night service bus to remain as part of the revised proposals.</p>
8	<p><u>Community Area Transport Group (CATG)</u></p> <p>The notes of the CATG meeting held on 23 April were attached on pages 37 to 40 of the agenda and included recommendations for the Board's approval.</p> <p><u>Decision:</u> The Board:</p> <ol style="list-style-type: none"> 1) Noted the recommendation of the CATG to agree the list of proposed highway schemes for 2014/15 as set out in Appendix 1 to the Local Highways Investment Fund report (agenda item 9); and 2) Agrees to the removal of the issues as outlined within the CATG report.
9	<p><u>Local Highways Priorities</u></p> <p>Peter Binley, Head of Highways Asset Management, was welcomed to the meeting to present the report on local highways priorities.</p> <p>In making the presentation Peter Binley confirmed that expenditure on local highways had declined during the 1990s and did not change until 2000/2001 when the local government increased funding.</p> <p>Councillors in Wiltshire had identified highways as a high priority and the Business Plan has continued to increase expenditure resulting in a reduction in the overall list of works of approx 2% per year.</p> <p>A series of bad winters over the past few years had increased problems with the impact of freezing and thawing conditions causing further damage to roads as well as the continued flooding earlier in the year.</p> <p>Wiltshire Council had recognised the amount of work required to remedy the roads and had increased investment accordingly, with a spend this year and thereafter for the next 6 years of £21m per annum on road resurfacing.</p> <p>This was a significant investment, noting that monies received from central government equated to £9m per annum</p>

	<p>The Team had now developed a list of schemes for work in 2014/15 which could be found in Appendix 1 of the report. Those highlighted in yellow were roads identified as problematic in terms of skid resistance. Appendix 2 of the report mapped out where these schemes were in the community.</p> <p>Appendix 4 highlighted the areas that the team had identified as repairs needing work over the next 6 years with Appendix 3 providing an actual list of places.</p> <p>As a result a programme of work was being developed over the next 6 years and the Board was being consulted to ensure the local priorities were considered within the final decision.</p> <p>A map based system had been rolled out approximately one month previous showing when the team expected to undertake the reports and also detailed other providers (such as gas services) where known.</p> <p>Wiltshire Council worked closely with partner organisations and tried to ensure a coordinated approach to repairs wherever possible. Where works are undertaken independently by partners, a temporary reinstatement order can be issued but 6 months are legally allowed for final works to be fully repaired.</p> <p>In terms of identifying a future programme of work the Team took into consideration the condition of the highways network across the whole of the County from the computer system.</p> <p>In order to minimise future damage, kerbside work was also being undertaken and durable materials used.</p> <p>The Board welcomed the presentation made and, noting the recommendations of the CATG, voted to approve the list of schemes as detailed in Appendix 1 for 2014/15.</p> <p><u>Decision:</u> The Board endorses the list of proposed highway maintenance schemes for 2014/15 as highlighted in Appendix 1 of the report.</p>
10	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><u>Decision</u> Bouverie Hall Management Committee was awarded £1,475 towards electrical works to the hall.</p> <p><u>Reason</u> <i>The application met the Community Area Grants criteria for</i></p>

	<p>201415.</p> <p><u>Decision</u> Burbage & Easton Royal Cricket Club was awarded £435 towards the purchase of replacement parts for the gang mower. <u>Reason</u> <i>The application met the Community Area Grants criteria for 201415.</i></p> <p><u>Decision</u> Easton Royal Village Hall Committee was awarded £1,388 towards car park improvements. <u>Reason</u> <i>The application met the Community Area Grants criteria for 201415.</i></p> <p><u>Decision</u> Wilcot Village Hall was awarded £5,000 towards the purchase of new play equipment, conditional upon the remaining funding being in place. <u>Reason</u> <i>The application met the Community Area Grants criteria for 201415.</i></p> <p><u>Decision</u> Great Bedwyn Playgroup and Toddlers was awarded £1,450 towards the purchase and installation of an outdoor shelter. <u>Reason</u> <i>The application met the Community Area Grants criteria for 201415.</i></p> <p><u>Decision</u> Burbage Village Hall was awarded £998 to provide security fencing around the oil tank. <u>Reason</u> <i>The application met the Community Area Grants criteria for 201415.</i></p> <p><u>Decision</u> To ring fence £5,187 revenue funding for the Pewsey Community Area Partnership (PCAP)</p>
11	<p><u>Urgent Business</u></p> <p>There were no urgent items considered.</p>
12	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 7 July 2014, 7:00pm at Bouverie Hall.</p> <p>The Chairman thanked everyone for attending.</p>

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Chairman's Announcements

Subject:

Closure of mini recycling sites following the success of kerbside recycling

Summary of announcement:

The success of Wiltshire's kerbside collection of plastic bottles, cardboard, paper, cans, textiles, glass bottles and garden waste has led to a sharp fall in the amount of waste being taken to mini recycling sites, such as those in car parks. As a result, a review of the county's mini-recycling sites has taken place and the remaining 126 mini-recycling sites in Wiltshire will be removed. The money saved by reducing this service duplication will be ploughed back into vital council services.

Households across Wiltshire recycled 36,000 tonnes through their black box and blue lidded bin kerbside collections meaning the smaller recycling sites in the county are now used very little. Less than 3,000 tonnes is expected to be collected through the mini recycling sites this year.

Signs informing people about the proposed changes have been displayed at the sites from early April. The mini recycling sites with large wheeled bins will close from 5 May and the wheeled bins will be removed from the site before the end of May. Mini recycling sites with larger skips or banks will start to be removed from 26 May. Sites will be regularly cleaned after the containers have been removed to manage any littering or fly tipping issues that may occur in the short term.

Any households without a blue lidded plastic bottle and cardboard bin or a black recycling box, can obtain one by contacting the council. Households can also have up to two black recycling boxes for recycling paper, glass, cans and textiles.

On occasions where households have more recyclables than can fit into two black boxes, we ask that the extra materials are separated out into carrier bags and placed out for collection alongside the black box (mixed materials may not be collected). Anyone who feels they do not have space for extra bins or boxes can contact the council to discuss alternatives.

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Chairman's Announcements

Subject:

Public Health & Wellbeing Grant

Summary of announcement:

Wiltshire Public Health has established a fund to support public health and wellbeing for people in Wiltshire. Administered by the Community Foundation the fund is designed for projects which seek to support the Council's objective of building healthy and resilient communities, by bringing communities together to make a positive difference to peoples' health.

The aim of these grants is to enable community-based and other small groups to initiate or develop projects and activities which offer new or innovative approaches in one or more of the following areas:

- Reducing childhood obesity or helping adults to adopt healthier lifestyles
- Helping to combat loneliness, isolation and other factors which contribute to poor mental health
- Supporting older people to have more active and fulfilling lives
- Promoting the use of community green spaces, assets and infrastructure for exercise and wellbeing
- Reducing drug and alcohol abuse

Groups must be able to demonstrate a clear link to improved mental or physical health outcomes that will result from their project. Full information is available at <http://www.wscf.org.uk/grants-communityfoundationgrant-publichealthgrants.asp>

Funding is available for one year only, and the maximum grant will be £4,000. You may apply for the full amount of your project and match funding is not required.

All applicants must meet the basic eligibility criteria for these grants as follows:

- Your annual income must not exceed £50,000
- You must not be currently in receipt of core funding from Wiltshire Council
- You must not be a branch of a national charity
- You must be a constituted voluntary organisation or a registered charity
- You must be a local organisation based in Wiltshire and have a local management structure
- The Project you want to deliver must take place in Wiltshire
- You must not hold more than 12 months running costs as free reserves
- No more than one application for funding may be submitted within a single financial year

Please complete the Expression of Interest on the link below:

<https://www.surveymonkey.com/s/Expression-of-Interest-Groups2>

CLOSING DATE FOR EXPRESSIONS OF INTEREST: 5th June 2014

CLOSING DATE FOR APPLICATIONS: 19th June 2014

PANEL DATE FOR DECISIONS: 17th July 2014

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Army Basing Briefing for Amesbury, Pewsey, Salisbury, Tidworth and Warminster Area Boards - May 2014

Background

In March 2013, the government announced its Regular Army rebasing plans. These will see approximately 4,300 extra troops moving to Wiltshire. The troops relocating to Wiltshire will be accompanied by their families, bringing the total number of additional personnel to 7,700. These plans will require additional levels of services and provision of appropriate levels of infrastructure especially in relation to army housing, education provision, leisure facilities, transport and health facilities.

May 2014 Update

- The public consultation run by the Defence Infrastructure Organisation (DIO) ended on April 1. All responses and comments received from stakeholders are being reviewed by DIO and will be taken into consideration in developing the master plan. DIO welcomed the level of interest that has been shown during this consultation and was grateful for all of the comments received.
- Wiltshire Council's response was made taking into account the views and preferences of local members, to ensure community views were reflected, in addition to comments from its various specialist and planning officers. It was keen to ensure that DIO were fully aware of how the plans would affect services and issues such as education, transport, health facilities, sustainability of local settlements, the integration of military and civilian communities, preservation of the environment (including heritage assets) and the opportunity to facilitate economic growth for the area. It also underlined that central government funding would be required to provide additional community facilities if the planning applications were to be approved.
- There have been media reports which raised concerns about development potentially having an impact on views from Stonehenge. It is important to note that there are no proposals to build anywhere that could affect the views of the sunrise from this World Heritage Site.
- The DIO is continuing to carry out studies including transport, infrastructure and ecological assessments. It should have all the information available to complete the master plan in late May. Development options will be narrowed down to specific sites for housing and facilities within its bases. The master plan will be available for the public to consider the refined development proposals and submit comments to DIO. This is planned to run between late May and late June 2014, before being presented to Wiltshire Council's Strategic Planning Committee for consideration in July 2014. It will be accompanied by a Final Statement of Community Involvement which will provide a summary of the representations received, DIO's response to the representations and how the emerging master plan has been able to be amended as a result.
- Prior to DIO producing its master plan it is currently briefing key stakeholders of the changes it intends to make following the public consultation exercise. Such stakeholders include Wiltshire, Hampshire County and Test Valley Borough Council members; town and parish councils; the statutory authorities and Wiltshire Council planning and specialist officers. In addition, a further public meeting will be held in Tidworth on May 28 to outline the latest proposals. More details of the meeting will be available shortly.

- Planning applications are anticipated from September 2014 onwards, with the main construction programme commencing in 2016.
- Wiltshire Council continues to assess the level of services required including school provision, health, leisure, highways, waste and transport services.